



Olinda Elementary

PTO Board Meeting Minutes

August 6, 2020



PTO Board meeting of the Olinda Parent Teacher Organization was held on Thursday, August 6th in the Siemens backyard with masks and social distancing

Eileen Clarin called the meeting to order at 6:15 p.m.

In Attendance: Mike Siemsen, Eileen Clarin, Lani Dang, Jen Dyreyes, Cynthia Siemsen, Susan Shimada, Laura Robinson, Katie McGill, Catherine Ramirez, Susan Cho, C. Marisa de la Rocha-Buus, CC Giang, Sammie Peng, Pree Bhattacharya

Welcome

Mike Siemsen welcomed the PTO board and members. With it being a very different school year due to COVID, Mike turned it over to Dr. Pree to give an overview of what is to be expected.

Board Reports

❖ **Principal's Report:** Distance Learning - will not look like it did in the spring, teachers and students will have daily interactions, 75 minute blocks of math, reading and other (science, history, etc.) Will continue with PE and band in a live online format, how student council, choir will move forward is still up in the air. The important things have been worked out, will meet your teacher briefly as a drive thru on the first day. Really want to make sure students and parents understand that there is true first day of school. Class lists will go live in some format on the Friday before school starts. Class will go from 8-12:15 for 1-6th and shorter schedule for TK/K. After those hours there will be an independent study type format based on what the teachers have assigned. Brought up after school ideas PTO can support, bring ideas to Dr. Pree.

74 students look to be going to the online academy, teachers will move grade levels, combos, etc to accommodate this change. The number was much higher, but able to bring that down some. Definite need for PTO, to be a community builder. Between using PTO resources, teacher resources and the district will get some fed and state funds, will look to make it a successful school year. JJJ will be for all grades, it's different and changed so will be having that again this year. Where the actual teaching will happen from is still up in the air, union negotiations are still being worked out. Still figuring out a lot of things, not sure how online academy will work in relation with Olinda.

Discussed at length what the school day will look like during distance learning. Dr. Pree discussed the importance of students feeling like a community and how hard the teachers have been working to make distance learning a success. Keeping the state procedures front and center. District gave one box of masks and one bottle of sanitizer for each classroom. Keep primary under 32 and upper grade under 35. Meal programs will still be moving forward, 85% of the school budget comes from the state, so those things will continue.

Dr. Pree asked Eileen Clarin to speak about what the media center would like for the new school year. She is looking to have books available during a time slot, families would use the side gate, when books are returned will let them sit for a week for disinfecting purposes. Talked about SORA not being as cost effective, did not have a substantial catalog of books,

and with it having a constant expiration it wasn't beneficial. Use local libraries as a resource through e-books.

- ❖ **President's Report:** Mike has been building the PTO website. Talked about what the name should be, will be olindapto.org. Can have social feeds come in, links to donating, subscription list, sign up genius, possibly facilitating library needs, etc. Will not have the direct link to the FB page for privacy reasons, but will have the link available and those that are part of the group will have the ability to go to FB from the page. Idea being that it's a website that can be on the school website and have all pertinent information for parents and students.

Mike Siemsen requested a motion to approve moving forward with the PTO website for \$156 annually.

- Motion to approve purchase of PTO website made by Susan Cho, seconded by Katie McGill. Motion approved.

- ❖ **Membership:** Mike Siemsen brought up a change to what membership will look like for this upcoming year after discussions with the membership committee and Dr. Pree. Discussed at length whether it should be a \$10 ask or any donation would suffice. Lanie Dang brought up some ideas on trinkets. Decided to go with a \$10 donation for anyone wanting to join. Would do hand sanitizer holders with the Olinda Eagle.

- ❖ **Recording Secretary:** Katie McGill presented the May Zoom minutes for review and asked for a motion to approved the May 2020 PTO meeting minutes.

- Motion to approved May 2020 meeting minutes made by Susan Cho, seconded by CC Giang. Motion approved.

- ❖ **Treasurer:** Susan requested a motion to approve the budget report for April, May and June to close out year end.

- Motion to approve the April budget report made by Marisa de la Rocha-Buus and seconded by CC Giang. Motion approved.
- Motion to approve the May budget report made by Marisa de la Rocha-Buus and seconded by CC Giang. Motion approved.
- Motion to approve the June budget report made by Marisa de la Rocha-Buus and seconded by CC Giang. Motion approved.

Susan requested a motion to approve all checks and debits from the May and June budgets

- Motion to approve all checks and debits from May was made by Laura Robinson and approved by Katie. Motion approved
- Motion to approve all checks and debits from June was made by Laura Robinson and approved by Katie. Motion approved

- ❖ **Parliamentarian:** Eileen Clarin requested a motion to approve the bylaw amendment that was discussed before to add teachers to be paying members of PTO. Teachers get \$150 from PTO currently to benefit the students. Eileen also requested a motion to raise Mind Institue budget (JIJ) by \$2k, will move from field trips.

- Motion to approve bylaw amendment to add teachers to be paying members of PTO made by Susan Cho and seconded by Marisa de la Rocha-Buus
- Motion to move \$2k from field trips to JIJ made by Mike Simesen and seconded by Laura Robinson.

- ❖ **Ways and Means:** Not sure what next year will look like for this committee. With the open spot for the chair, asked for Marisa de la Rocha-Buus to head up the committee and be the board vote. She agreed she would take it on.

Mike Siemsen requested a motion to approve Marisa as the Ways and Means board member.

- Motion to approve Marisa made by Susan Cho, seconded by CC Giang. Motion approved.

- ❖ **Yearbook:** Laura Robinson asked for ideas, theme wise for the yearbook this year as it will look very different. Will continue with the art contest as that seems to be a favorite amongst all.

New Business

- ❖ CC Giang brought up an idea about having Boy Scouts and/or Girl Scouts do various projects. Decided it is something that would need to be opened up to all organizations where they could come and contribute to the elementary school. No budget line item needed as each individual organization would fundraise to do a project.
- ❖ Motion to adjourn made at 8:15 p.m. by Eileen Clarin, seconded by CC Giang, Motion approved.

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Mike Siemsen
President