

Section 4. The 3rd Vice President – Membership shall:

- a. Act as the President in the absence of the President(s), Parliamentarian, and 2nd Vice President.
- b. Be responsible for all membership dues collection, creating and maintaining the membership list, and running the membership drive.
- c. Create spreadsheet of membership checks/cash for Treasurer.
- d. Confer with Treasurer on deposit of membership dues.
- e. Be responsible for planning Installation Dinner.